

**Office of Equity and Civil Rights**  
**Wage Commission Meeting**  
**May 4, 2023**

Participating in the meeting via Microsoft Teams were Commissioners Sheryl Wood (Chair), Ally Amerson, and Mark McLaurin. Also participating in the meeting were Lisa Kelly (Chief of Investigations), Aracely Stafford (Supervisor), Marquiessa Whitaker-Black (Investigator), James Peyton, and Jane Lewis (Law Department).

**I. Call to Order/Welcome/Introductions**

- a. The meeting was called to order at 3:10 p.m. by Chair Wood.
- b. Introductions were given by Aracely Stafford.

**II. Items for Approval**

- a. Minutes from January 5, 2023, were approved.
- b. Minutes from February 2, 2023, were approved.
- c. Minutes from March 2, 2023, were approved.

**III. Director's Report**

- a. Report was presented by Supervisor Aracely Stafford.
- b. There are two recommendations from the Mayor and Director Moore for the Wage Commission Board. They are on the agenda for the next Board of Estimates meeting.
- c. OECR is one month away from the end of the fiscal year.
- d. Data – FY' 2023
  - i. 468 people received restitution
  - ii. Number of Late Payroll Violations Issued 191
  - iii. Value of late payroll violations assessed \$198,542.00
  - iv. Amount Collected in Late Payroll Violations \$150,624.00
  - v. Number of Site Visits 16
  - vi. Value of investigations fines collected \$120,755.00
  - vii. Value of investigations restitution collected \$41,069.35
- e. Chair Wood commended the staff on their hard work.

**IV. Updates**

- a. Jane Lewis of the Law Department gave an update on hearing procedures.
  - i. She gave an update on one case.
  - ii. She spoke about a pending case and the options for conducting investigative determination procedures.
  - iii. Action: Jane Lewis will provide the recommended procedures from the Law Department.
- b. Investigator Whitaker-Black presented her case to the Commission for a decision.
- c. Action: The Commission will follow-up on deliberations later as there is no quorum.

**V. Closing**

There was no further business, and the Commissioners agreed to adjourn.

There being no further business Commissioners agreed to adjourn at 4:23 p.m.

Respectfully submitted,

Robin Drummond  
Office of Equity and Civil Rights